



Date: September 18, 2025

Note Taker: _____ Molly Gallman

Participants:

Voting Board Members: Robb Kahl, Nick Cochart, Amy Sue Vruwink, Dr. Scott Brown, John Le Cloux

Non-Voting Board Members: Bruce Fischer

WIVA Academic Team Members: Dr. Sara Cutler, Erin Haugom, Carrie Cherney, Becky Eberhardt, Matt VanEffen, Jen Wegner, Casey Twanow, Tara Wolfe, Britta Hanson

K12 Regional Team: William Johnston, Omar Shahid, Thomas Tung

Staff Advisory: Dr. Michelle Coleman, Brittany Rust, Dr. Max Folkman

Family Council: Tim Lau, Kristen Klein, Amy Jandrisevits

<p>Agenda Item: 1) Call to Order</p>	<p>11:03</p>
<p>Discussion: 2) Routine Business</p> <ul style="list-style-type: none"> a) Approval of Minutes from August 21, 2025 Board Meeting <ul style="list-style-type: none"> i. Discussion: No discussion ii. Motion: To approve Board Minutes from August 21, 2025 Board Meeting, by Amy Sue Vruwink iii. Second: John Le Cloux iv. Vote: Motion Carried 	
<p>Agenda Item: 3) Action Items</p> <ul style="list-style-type: none"> a) Current Monthly Financial Review for WVA/DCA/ISWI including Enrollment Summary <p>Discussion: Thomas Tung presented current monthly financial review, including Enrollment Summary included in Board Packet.</p> <p>Motion: To approve monthly financials and Enrollment Summary as presented, by AmySue Vruwink</p> <p>Second: Dr. Scott Brown</p> <p>Vote: Motion Carried</p> <p>Parchment Contract for Document Digitization</p> <p>Discussion: Requesting approval for annual subscription to electronic cumulative files for incoming records only. Contract price for one year is \$32,846.25 for the Parchment Bundle and Implementation Fee.</p> <p>Motion: To approve Parchment Contract for Document Digitization, by John Le Cloux</p> <p>Second: Dr. Scott Brown</p> <p>Vote: Motion Carried</p> b) Handbook Edit for PTO <p>Staff</p> 	<p>11:04</p>

<p>Discussion: Dr. Cutler presented a clear table outlining the PTO structure. Requesting amendment to Staff Handbook with amendments included in the Board Packet.</p> <p>Motion: To approve the handbook as presented, by Dr. Scott Brown</p> <p>Second: John Le Cloux</p> <p>Vote: Motion Carried</p> <p>4. Communication Reports</p> <p>Strategic Planning Goals (3Gs)</p> <p>Discussion: Dr. Cutler presented Annual Report to the McFarland School Board on 9/15. Dr. Cutler will continually include the Four Lakes Board Voice going forward.</p> <p>Staffing</p> <p>Discussion: Dr. Cutler presented Staffing Report showing vacancies and hired staff.</p> <p>Advisories</p> <p>Discussion: Cross-Stakeholder Listening Sessions this year. All Board Members are invited and sessions will be facilitated by Family Council, Staff Advisory, and Leadership. Brittany Rust, Staff Advisory, presented Staff Advisory updates. Tim Lau, Family Council, presented September Report.</p> <p>School and Student Highlights</p> <p>Back-to-School</p> <p>Matt VanEffen, Assistant Principal, introduced the Middle School Student Leadership League to the Board and will be introduced to MS at the end of the month. It is designed to empower students by providing them with the platform to voice their opinions and contribute to the decision-making process within WIVA.</p>	

<p>4) Motion to adjourn:</p> <p>Discussion: To adjourn</p> <p>Motion: To adjourn, by Dr. Scott Brown</p> <p>Second: John Le Cloux</p> <p>Vote: Motion Carried</p>	<p>11:32</p>

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